RATIONALE:
- ICT provides students with unprecedented opportunities to obtain information, engage in discussion, liaise with individuals, organisations and groups worldwide so as to increase.

AIMS:
- To improve student learning outcomes by increasing access to different forms of ICT.
- To develop skills to use ICT in an appropriate way.
- Our school actively supports access by students to the widest variety of information resources available, accompanied by the development of the skills necessary to filter, analyse, interpret and evaluate information encountered.
- **ICT** refers to computers, mobile telephones, music/video players, data storage devices, tablets and cameras and the accessed, created, used and shared by these devices.

IMPLEMENTATION
- All students and staff at our school will have filtered internet access.
- ICT access is a privilege and that infers responsibility, and not simply a right to be expected.
- All students have the responsibility to maintain the security of their passwords. No student will log on using another student's password. Breach of this measure may incur loss of or suspension of internet access.
- An ICT committee will be appointed, who will liaise with staff and the technical support technician to manage all email access, maintenance of the schools web site, web filters, and all other issues related to internet access by students.
- The school regularly checks to ensure that information published on the internet by students or the school is of high standard, and meets legal requirements and standards of general practice within the community in relation to copyright, safety and decency.
- Signed parent and student consent is required (Acceptable use of ICT Student and Parent Agreement) to be completed in order to gain access to the ICT at school, internet, or to publish work, photos or videos on the internet.
- Teachers shall be responsible for making sure all work is screened for accuracy, appropriateness, grammar and spelling prior to publishing.
- Students email access will be through an individual account for older students.
- All email accounts will be password protected and users will be responsible for clearly their mailboxes regularly.
- Guidelines on access rights will be defined for different user levels. Restricted access shall be available to guest users for specific purposes only.
- All students shall be responsible for notifying their teacher of any inappropriate material so that access can be blocked.
- All staff shall be responsible for notifying the eSmart coordinator of any inappropriate material so that access can be blocked.
- Staff are required to monitor students usage of the internet whilst in their care.
- Consequences of publishing, accessing or failing to notify the teacher of inappropriate material may include the removal of access rights or other disciplinary action as deemed appropriate.
- Privacy of students, parents, staff and other users must be recognised and respected at all times. When identifying students, only the students first name will be used.

EVALUATION
This policy will be reviewed as part of the schools three year review cycle.

This policy was last ratified by school council on 28th July 2014

This policy is due for review in 2016